

Minutes of Fairfield County Educational Service Center Governing Board Reorganizational Meeting

Held January 8, 2019 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The reorganizational meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on January 8, 2019, with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, Mr. Stemen. Roll Call

REORGANIZATION ITEMS

Ms. Owens nominated Mr. Stemen for president. Elect President

A motion was made by Ms. Owens, seconded by Ms. Pierce, to close the nominations for president and to name Mr. Stemen president.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion Carried.

Mr. Bartlett nominated Ms. Pierce for vice president. Elect Vice President

A motion was made by Mr. Bartlett, seconded by Ms. Owens, to close the nominations for vice president and to name Ms. Pierce vice president.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion Carried.

Mr. Stemen, president, and Ms. Pierce, vice president, were administered the officer's oath of office. Administer Oath of Office

The newly elected president, Mr. Stemen, assumed the chair.

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to establish the dates and times of the Fairfield County Educational Service Center Governing Board meetings as the fourth Tuesday of each month at 8:30 a.m., except for the December meeting which will be held the third Tuesday of the month at 8:30 a.m., further to meet in the ESC Governing Board Conference room at 955 Liberty Drive, Lancaster, Ohio. Establish 2018 Board Meeting Dates

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion Carried.

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to grant the following authorizations for the 2019 calendar year: Superintendent and Treasurer's Authorizations

Superintendent Authorizations:

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Authorization to employ personnel essential to the operation of the Fairfield County Educational Service Center between governing board meetings, with such employees to be affirmed by the board at the next regularly scheduled meeting.

Authorization to accept resignations between governing board meetings.

Treasurer Authorizations:

Authorization to invest interim funds in compliance with Section 135, Ohio Revised Code.

Authorization to make fund to fund advances and advance returns, as well as transfers within the same fund throughout the year as needed.

Authorization to pay all bills with board approval at the next board meeting.

Superintendent and Treasurer Authorizations:

Authorization to file applications for federal, state, and any other grants as available.

Authorization to enter into contracts for services as needed.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.

Motion Carried.

REGULAR ITEMS

A motion was made by Mr. Bartlett, seconded by Mr. Fowler, to approve the following:

b.) Approve the agenda

Approve
Agenda

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.

Motion Carried.

New Business:

A motion was made by Ms. Pierce, seconded by Mr. Fowler, to approve the following:

Approve the updates and revisions of the following policies in the Fairfield County ESC Policy Manual.

Policy

- BDDG
- DECA
- DJ
- DJB
- DJC
- DJF
- DJF-R
- DJH
- DJH-R
- EBBA
- EBC
- GA
- GBI
- GCB-1
- GCB-2
- GDB
- JED
- JFC
- JFCF
- JFCJ
- JGDA

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JP
DGA
GBH
JHH
JM

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion Carried.

A motion was made by Mr. Fowler, seconded by Ms. Pierce, to approve the following:
Table the approval of policy GCD, upon further documentation of policies regarding the ESC retire/rehire process.

Policy GCD

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion Carried.

Additional Items of Business as Needed:

Code of Ethics

The Board Member Code of Ethics was read by the Treasurer and signed by the Governing Board members.

A motion was made by Ms. Owens, seconded by Mr. Bartlett, to approve the following:
To approve the development of a service agreement with Ohana Solutions to retain the services of Dr. Marie Ward, Superintendent. The service agreement will reimburse the ESC the full cost of Dr. Ward’s time plus all expenses and 10% service charge.

Service Agreement

Furthermore, to approve the out of state travel for Dr. Marie Ward, Superintendent, to consult with Ding King and Ohana Solutions regarding the development of an Ohio training center and credential pathway.

Out of State Travel

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion Carried.

Additional Reports were given in relation to the following:

Reports

1. The Superintendent reported on the following:
 - a. Moment of recognition for your service as board members; certificates presented.
 - b. Service Agreements to discuss with Ohana Solutions; would like your approval to travel out of state to consult with Ding King and draft a contract with Ohana to bring Ding King to Ohio Career Centers. Will also be discussing working with Education Insights, a company that works with data analytics on how to improve common assessments and align with state testing.
 - c. Woman in Leadership second course will be starting on Thursday, January 10, 2019.
 - d. SWOT analysis has been emailed out and will close on February 15, 2019.
2. An Eastland-Fairfield Career and Technical Center update was given.
 - a. No reports, have not met.

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There being no further business, on a motion from Mr. Bartlett and seconded by Mr. Fowler and duly passed, the board adjourned at 9:13 a.m.

Adjourn

President

Treasurer