

Held October 23, 2018 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence.

Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on October 23, 2018 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, Mr. Stemen.

Roll Call

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following:

Approve

a.) Approve the agenda.

Agenda

b.) Approve the minutes of the Regular meeting on September 25, 2018.

Minutes

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

Public Participation:

Public Participation

Kent Miller of Miller-Lewis Insurance gave a presentation to explain the change in the premiums for the new High Deductible Health Plan/Health Savings Account available to employees during open enrollment.

A motion was made by Mr. Bartlett, seconded by Ms. Owens, to approve the following financial items:

Fin. Rpt.

Financial Report:

Approve the financial report as follows:

Balance in Gen. Fund as of October 1, 2018	\$3,501,364.19
Balance in all other funds	\$589,796.75

MHJF –Opportunity Grant FY18	\$9.32
Fast Forward – Local – FY19	\$517.09
Self-Insurance Fund – Health	\$8,766.42
Self-Insurance Fund – Dental	\$0.00
Capital Projects	\$400,000.00
Workers Comp Self Insurance	\$78,868.85
Striving Readers Grant – Federal – FY18....	\$81,350.79
Fast Forward – Federal – FY19	\$20,284.28
Total all funds	\$4,091,160.94

Approve the September 2018 bills as listed and totaling \$648,672.20 (BRF 2018-10-1).

The permanent budget, effective October 1, 2018, was approved at the September board meeting.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

New Business:

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following:

Approve the following contract adjustment, salary and benefits adjusted accordingly:

Contract Adjustments

Held October 23, 2018 at 8:30 a.m.

Michael Johnson-adjusted contract language from “not to exceed 40 hours/week” to “up to 40 hours/week PLUS hours served to support the school board (LU) during scheduled school board (LU) meetings”.

Approve the following resignation effective September 24, 2018:
Braisha Owens-AmeriCorps Mentor

Resignation

Approve the following 2018-19 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy.

2018-19
New
Contracts

Effective October 16, 2018

Jackie Ryan Cheek-Educational Aide (1:1 aide for Bloom-Carroll kindergarten student), remainder of a 9-month (148 days)

Effective October 16, 2018

Natalie Mesler-Floating Sub (K-12)-up to 3 days a week, at a daily rate of \$125.00. Based on time sheets received.

Effective October 22, 2018

Kory Ross-Educational Aide, remainder of a 9-month (147 days, plus 2 days of CPI training)

Approve the 2018-2019 contracts for the following Mentors for the Fast Forward AmeriCorps Program to serve 675 hours commencing October 8, 2018 through May 31, 2019 for a living allowance of \$4,629.81 spread equally over 17 pays:
Sarah Bay

AmeriCorps
Mentor

Approve the changes to the Employee Handbook (BRF 2018-10-2)

Employee
Handbook
Advances

Approve the following advances:

Advance amount of \$5,000 from 001 General Fund to 019-9819, Fast Forward Local FY19, with the same amount to be returned after the close of the grant in August 2019.

Advance amount of \$15,000 from 001 General Fund to 599-9019, Striving Readers Literacy Grant FY19, with the same amount to be returned after the close of the grant in October 2019.

Approve the following 2018-2019 school year Supplemental Contract:

Kory Ross-Education Aide, Educational Aide, to provide additional daily coverage/service beyond the regular work day, as needed, to be approved by the Supervisor in advance. Not to exceed 30 minutes per day at \$14.16 per hour.

Supplemental
Contracts

Approve the substitute teacher list #4. (BRF 2018-10-3)

Substitute
List

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

Held October 23, 2018 at 8:30 a.m.

Additional Items of Business as Needed:

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following: HSA
 Approve the employee premium of the High Deductible Health Plan/Health Savings Account Insurance will be zero (\$0.00) for plan year 2019.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
 Motion carried.

A motion was made by Mr. Bartlett, seconded by Mr. Fowler, to approve the following: VSP
 Approve changing the VSP (Vision Service Plan) agent of record to EBMC effective 1/1/2019.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
 Motion carried.

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following: 1095's
 Approve canceling the contract with American Fidelity for 1095 processing and time and attendance monitoring. SCOIC/EBMC will process 1095's as required for any ESC employee as part of the consortium service, effective calendar year 2019.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
 Motion carried.

Additional Reports were given in relation to the following: Reports

1. Superintendent's Report
 - a. Heartland High update/contract will be presented at the November board meeting.
 - b. OESCA Brunch is approaching, Dr. Ward and Ms. Pierce will attend.
 - c. Technology Update-Planning for the future; will not be purchasing devices. We will be integrating with the districts to share devices following district policies.
 - d. In process-unemployment claim has been denied and challenged.
 - e. In process-district employee has been bypassing the sub process and has allowed an aide to work without proper application, BCI/FBI, and certification, the ESC is working with the Ohio Auditor of State's office to recover the funds.
 - f. Bonefish Systems-software the ESC is looking into that works with the ESC's financial system to audit all transactions for risk, including checking employee credentials to ODE records.
2. An Eastland-Fairfield Career Center update was given.

There being no further business, a motion was made by Mr. Bartlett, seconded by Mr. Fowler, and duly passed, the board adjourned at 10:26 a.m. Adjourn

 President

Held October 23, 2018 at 8:30 a.m.

Treasurer

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