

Held July 24, 2018 at 8:31 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:31 a.m. on July 24, 2018 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, Mr. Stemen. Roll Call

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following: Approve Agenda Minutes
a.) Approve the agenda.
b.) Approve the minutes of the Regular meeting on June 26, 2018.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following financial items: Fin. Rpt.

Financial Report:

Approve the financial report as follows:

Balance in Gen. Fund as of July 1, 2018 \$2,779,375.67
Balance in all other funds \$431,849.73

MHJF –Opportunity Grant FY18.....\$9.32
Fast Forward – Local – FY18.....\$0.00
Self-Insurance Fund – Health \$962.61
Self-Insurance Fund – Dental\$0.00
Capital Projects\$400,000.00
Workers Comp Self Insurance.....\$30,112.58
Fast Forward – Federal – FY18.....\$765.22
Total all funds\$3,211,225.40

Approve the June 2018 bills as listed and totaling \$550,018.82 (BRF 2018-7-1).

Approve the 2017-2018 final budget as listed in the attachment. (BRF 2018-7-2).

Approve the 2018-2019 initial budget as listed in the attachment. (BRF 2018-7-3).

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

New Business:

A motion was made by Mr. Fowler, seconded by Ms. Pierce, to approve the following:

Approve the carryover of 2017-2018 advances totaling \$20,000 originating from 001 General Fund to 599-9718, Fast Forward Federal FY18, pending final reimbursement from the federal grant. Carryover

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Approve the following resignations:

Resignations

Effective July 20, 2018

Sarah Patterson-Special Education Director

Effective end of 2017-18 contract

Laura Garrett - Behavior Specialist

Denny Hammond - Teacher at MCJDC

James Young - Gifted Coordinator

Elizabeth Edwards - Educational Aide

Cassidy Sharp- Educational Aide

Effective Immediately

Lora Waller- Educational Aide for the 2018-19 School Year

Approve the following 2018-2019 school year Supplemental Contracts for LPDC Committee Members through July 31, 2019 at a rate of \$30 per hour based on time sheets:

LPDC
Supplemental
Contracts

Roberta Williams

Brad Changet

Melissa Fischer

Julie Frick

Matt Hammond

William Kirby

Anne LaDuke

Approve the following Supplemental Contracts effective July 1, 2018 through July 31, 2018.

Supplemental
Contracts

William Kirby-Curriculum Consultant, up to 10 days (70 hours) at a rate of \$45.04 per hour for Success Center Move and Improvements, Employment Interviews, and Grant Work duties. Based on timesheets received.

Brian Verde-Success Center Principal, up to 5 days (35 hours) at a rate of \$43.57 per hour for Success Center Move and Improvements. Based on timesheets received.

Sheri McClurg-Special Education Director, up to 10 days (80 hours) at a rate of \$49.73 per hour for CPI Training and Employment Interviews. Based on timesheets received.

Lynne Lincoln-Preschool Supervisor, up to 10 days (70 hours) at a rate of \$44.99 per hour for Preschool Screenings/Referrals, Employment Interviews, and Striving Readers Grant. Based on timesheets received.

Approve the 2017-2018 school year Supplemental Contract commencing August 1, 2017 and ending July 10, 2018 for James Young-Gifted Coordinator, 5 days at rate of \$314.244 per day for Home School Application Processing and Management.

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Approve the following 2018-2019 school year Supplemental Contracts:

Supplemental
Contracts
Cont.

Commencing August 1, 2018 and ending July 31, 2019

Paul Alford-Curriculum Consultant, 20 additional contract days at \$317.902 per day for Testing Analysis, Comparisons and Planning, Conduct RE Program, FVA Contact at Amanda-Clearcreek and Berne Union Schools.

Approve the following 2018-2019 school year contract adjustments, salary and benefits adjusted accordingly.

Contract
Adjustments

- Amanda Foley**- Preschool Teacher, adjust from a B.S.+ to a M.Ed.+ salary level.
- Sheri McClurg**-Special Education Supervisor, adjust from an 11-month/7 hour Spec Ed Supervisor Salary Schedule to an 11-month/8 hour Spec Ed Director Salary Schedule.
- Francis Rogers**-Consultant (for Pickerington) adjust from a payment schedule based on 22 equal pays beginning July 20, 2018 to payments based on timesheets received at a rate of \$55.56 per hour not to exceed 360 hours and \$20,000 gross pay.
- Miranda Cumbo**- Educational Aide, adjust from 0.8FTE (154 days) to 1.0FTE (193 days).
- Danielle Maune**- Preschool Teacher, adjust from a B.S.+ to a M.S. + salary level.
- Tammy Adams**-Educational Aide, adjust from 0.8FTE (154 days) to 0.9FTE (154 full days and 39 half days).
- Bobby Moore**-Educational Associate, adjust to reflect Service Agreement for the University of Cincinnati (60 days), contingent upon receipt of signed agreement.
- Billie Suain-McClead**-Mental Health Specialist-LANCASTER, adjust from a 9-month Salary Schedule (184 days) to a 10-month Salary Schedule (205 days).
- Darrick Jackson**-AmeriCorps Coordinator, adjust from 1.0FTE (225 days) to 0.5FTE (112.5 days).

Approve the following 2018-19 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy.

2018-19
New
Contracts

- Glenn Luppold**, Preschool Substitute, 2 days per week (Monday & Thursday), \$125 per day based on timesheets received
- Deidre Rusterholz**, Preschool Substitute, 2 days per week (Monday & Tuesday), \$125 per day based on timesheets received
- Kristine Creviston**, Educational Aide, 0.9FTE of a 9-month (193 days)
- Helena Elkins**, Teacher, 9-month (187 days)
- Kristina Keirns**, Educational Aide, 0.8FTE of a 9-month (154 days)
- Kristin Griebel**, Teacher at the Juvenile Detention Center (Math), 11-month (225 days)
- Kimberly Lunsford**, Teacher at the Juvenile Detention Center (ELA/Social Studies), 11-month (225 days)
- Stefanie Russell**, Teacher, 9-month (187 days)
- Layne Smith**, Teacher, 9-month (187 days)
- Ashley Goad**, Educational Aide, 0.9FTE of a 9-month (193 days)
- Angela DeFelice**, Transportation Aide, 0.61FTE of a 9-month (4.25 hours per day, 193 days)
- Heidi Deyo**, Technology Integration Specialist, 0.53FTE of an 11-month (120 days)
- Darrick Jackson**, Teacher (Success Center), 0.6FTE of a 9-month (112.5 days)

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Approve the following 2018-2019 school year contract for the position of Educational Associate for Professional Development, Project Management and Technical Assistance, contingent upon receipt of signed agreements:

2018-19
Educational
Associate
Contracts

Thomas Fry, Educational Associate, \$40,360.68, 24.5 days
Jennifer Hensley, Educational Associate, \$40,360.68, 24.5 days
Dwight Carter, Educational Associate, \$16,144.27, 16 days

Approve the following 2018-2019 agreements for the Scope of Work for professional development and project management services to be provided by Dr. Tom Fry, Dr. Jennifer Hensley and Dwight Carter:

Scopes of
Work

Buckeye Valley Local School District – \$15,000 for 10 days
Heath City School District – \$15,000 for 10 days
Upper Arlington Local School District – \$75,000 for 35 days

Approve the following 2018-2019 agreements for the Scope of Work for professional development and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hensley:

Worthington School District- \$15,000 for 10 days

Approve the following 2018-2019 agreements for the Scope of Work for professional development and project management services to be provided by Dr. Bobby Moore:

University of Cincinnati- \$48,000 for 60 days

Approve the updates and revisions of the following policies in the Fairfield County ESC Policy Manual.

Policy
Updates

- AFC-1
- AFC-2
- GBQ
- GCN-1
- GCN-2
- GCPD
- GCD
- GCE
- GDC
- GDE
- GDI
- GDPD
- LEA
- GCPCA-R
- GDPCA-R

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Approve the meal reimbursement rates, effective August 1, 2018 as follows:

Meal
Reimb. Rate

Maximum reimbursement rates (including tax and tip):

Breakfast: \$13.00

Lunch: \$15.00

Dinner: \$26.00

Maximum daily reimbursement: \$54.00

Approve the 2018-2019 school calendar for Prep for Success. (BRF 2018-7-5)

Calendar

Approve the 205 Day (Jr. High) salary schedule for the Lancaster Mental Health Specialist. (BRF 2018-7-6)

Salary
Schedule

Approve the substitute teacher list #1. (BRF 2018-7-7)

Substitute
List

Approve the payment of the following invoices not processed in accordance with RC§ 5707.41(D):

Payment of
Invoices

Sheri McClurg - \$3,049 reimbursement of registration fee to attend a Four Day Classroom Instructor Certification Program for the Nonviolent Crisis Intervention (CPI) Training Program in Louisville, KY on June 25-28, 2018. PO # 38760 dated 5/30/2018 was issued to vendor Crisis Prevention Institute and the payment was made directly by the employee, Sheri McClurg.

Theresa Nixon - \$3,049 reimbursement of registration fee to attend a Four Day Classroom Instructor Certification Program for the Nonviolent Crisis Intervention (CPI) Training Program in Louisville, KY on June 25-28, 2018. PO # 38792 dated 6/19/2018 was issued to vendor Crisis Prevention Institute and the payment was made directly by the employee, Theresa Nixon.

Fairfield County Sheriff – Invoice #11049, dated 7/3/2018 in the amount of \$4,397.68, for security services at ESC ED Units located at the Fairfield Union Local School District.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

Additional Items of Business as Needed:

A motion was made by Mr. Bartlett, seconded by Ms. Owens, to approve the following:

Approve the updates and revisions of the Employee Handbook. (BRF 2018-7-4)

Employee
Handbook

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

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Additional Reports were given in relation to the following:

Reports

- 1. Superintendent’s Report
 - a. Success Center Update
 - Transformation of the Utica school is well underway. Lease agreement will be coming.
 - b. Liberty Union-Thurston’s Superintendent, Todd Osborn, has resigned. Liberty Union-Thurston has asked the ESC to conduct the Superintendent Search.

- 2. An Eastland-Fairfield Career Center update was given.
 - a. Short presentations on their summer camp. 8 programs were represented with 400 Middle school attendees that were able to choose up to 3 programs to experience.

- 3. The OSBA capital conference is coming up. Delegates will be elected at the next meeting.

There being no further business, a motion was made by Ms. Pierce, seconded by Mr. Bartlett, and duly passed, the board adjourned at 10:03 a.m.

Adjourn

President

Treasurer