

Held August 28, 2018 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on August 28, 2018 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, Mr. Stemen. Roll Call

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following: Approve
a.) Approve the agenda. Agenda
b.) Approve the minutes of the Regular meeting on July 24, 2018. Minutes

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

A motion was made by Ms. Owens, seconded by Mr. Bartlett, to approve the following financial items: Fin. Rpt.

Financial Report:

Approve the financial report as follows:

Balance in Gen. Fund as of August 1, 2018\$2,920,886.29
Balance in all other funds \$478,393.59

MHJF –Opportunity Grant FY18.....\$9.32
Fast Forward – Local – FY18.....\$0.00
Self-Insurance Fund – Health \$151.27
Self-Insurance Fund – Dental\$0.00
Capital Projects\$400,000.00
Workers Comp Self Insurance.....\$65,321.38
Fast Forward – Federal – FY18.....\$12,911.62
Total all funds\$3,399,279.88

Approve the July 2018 bills as listed and totaling \$653,855.74 (BRF 2018-8-1).

The permanent appropriations will be presented for approval at the September 25, 2018

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

New Business:

A motion was made by Mr. Fowler, seconded by Ms. Pierce, to approve the following:

Approve the following advances: Advances

Advance amount of \$10,000 from 00I General Fund to 019-9819, Fast Forward Local FY19, with the same amount to be returned after the close of the grant in August 2019.

Advance amount of \$25,000 from 00I General Fund to 599-9819, Fast Forward Federal FY19, with the same amount to be returned after the close of the grant in August 2019.

Held August 28, 2018 at 8:30 a.m.

Advance amount of \$125,000 from 001 General Fund to 599-9018, Striving Readers Literacy Grant FY18, with the same amount to be returned after the close of the grant in October 2018. Advances
(con't.)

Approve the following resignations:
Effective Immediately
 Helena Elkins- Teacher for the 2018-19 School Year Resignations

Effective end of 2017-18 contract
 Jodi Lucas-Preschool Teacher
 Donson Dearth-Educational Aide
 Sarah King-Educational Aide
 Marlo Grubb-Educational Aide
 Patricia Zaker-Educational Aide

Effective August 17, 2018
 Lawrence Reams-Teacher at the Success Center

Effective August 21, 2018
 Neeta Chourasia-Teacher

Effective August 22, 2018
 Rachel Jones-Educational Aide

Approve the following 2018-2019 school year Supplemental Contracts for LPDC Committee Members through July 31, 2019 at a rate of \$30 per hour based on time sheets: LPDC
Supplemental
Contracts

Brian Verde
 Sheri McClurg

Approve the following Supplemental Contracts effective July 1, 2018 through July 31, 2018. Supplemental
Contracts

Joelle Knoblauch-Speech/Language Pathologist, Summer Evaluations, up to 1 additional day for preschool screenings/referral process at an hourly rate of \$33.34.

Lyndi Schwab-Physical Therapist, Summer Evaluations, up to 5 days for preschool screenings/referral process at an hourly rate of \$47.80.

Sheri McClurg-Special Education Director, CPI Trainings and Employment Interviews, up to one additional day, 8 hours at an hourly rate of \$49.73.

Approve the following 2018-2019 school year Supplemental Contracts:

James Freeman, III-Gifted Coordinator, 15 days as a Technology Consultant and 5 days for Home School Application Processing and Management at a daily rate of \$317.220.

Held August 28, 2018 at 8:30 a.m.

Daniel Hampson-Teacher, Provide additional daily coverage/service beyond the regular work day, as needed, to be approved by the Supervisor in advance. Expected to be approximately 30 minutes per day but not to exceed 1 hour per day at \$32.64 per hour.

Supplemental
Contracts
Cont.

Lisa McCall-Educational Aide, Provide additional daily coverage/service beyond the regular work day, as needed, to be approved by the Supervisor in advance. Not to exceed 30 minutes per day at \$15.53 per hour.

Michelle McClelland- Educational Aide, Provide additional daily coverage/service beyond the regular work day, as needed, to be approved by the Supervisor in advance. Not to exceed 30 minutes per day at \$16.40 per hour.

Jami Reid- Educational Aide, Provide additional daily coverage/service beyond the regular work day, as needed, to be approved by the Supervisor in advance. Not to exceed 30 minutes per day at \$16.40 per hour.

Approve the following 2017-18 school year contract adjustment, salary and benefits adjusted accordingly.

Theresa Nixon-Special Education Professional Development Coordinator, adjusted from a maximum of 350 hours (50 days) to a maximum of 392.5 hours (approximately 56.1 days).

Contract
Adjustments

Approve the following 2018-2019 school year contract adjustments, salary and benefits adjusted accordingly.

Angela DeFelice- Transportation Aide, adjust from Step 2 on the Educational Aide Salary Schedule to Step 5.

Heidi Deyo-Technology Integration Specialist, adjusted to specify a contract duration of two (2) years instead of one (1).

Approve the following 2018-19 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy.

Katherine Dickerson-Educational Aide, 9-month (191 days)

Ryann King-Educational Aide, 9-month (191 days)

Jacob Mullins-Educational Aide, 9-month (191 days)

James Short-Educational Aide, 9-month (190 days)

Francis Gaskill-Educational Aide, remainder of a 9-month (179 days)

Lorena Young-Educational Aide, commencing 10/1/2018 remainder of .8FTE of a 9-month (125 days)

Jennifer Altier-Preschool Teacher, 9-month (185 days)

James Freeman, III-Gifted Coordinator, .9FTE of a 10-month (185 days)

James Freeman, III-Teacher at the Success Center, .1FTE of a 9-month (20 days)

Joseph Katulak-Mental Health Specialist-Lancaster, 10-month (205 days)

Michael Johnson-Interim Superintendent at Liberty Union-Thurston School District, hourly as needed-not to exceed 40 hours/week

2018-19
New
Contracts

Held August 28, 2018 at 8:30 a.m.

Gloria Oesterling-Preschool Substitute, 2 days per week (Wednesday & Thursday), \$125 per day
Stacy Proctor-Educational Aide, (1:1 Aide for Amanda Schools preschool student) remainder of 0.8FTE of a 9-month (147 days)
Makayla Wykle-Occupational Therapist, 0.62FTE of a 9 ½ month (120 days)
Marlo Grubb-Teacher, 9-month (187 days)
Amanda Davis-Teacher, remainder of a 9-month (178 days)
Nichole Dickerson-Educational Aide, remainder of a 9-month (188 days)
Shauna Hoelzer-Title I Tutor-Fairfield Christian Academy (Lancaster), \$24.00 per hour (not to exceed 700 hours-approx. 19 hours/week). Based on timesheets received.
Loretta Phalen-Title I & IV Tutor-St. Bernadette (Lancaster), \$24.00 per hour (not to exceed 537 hours-approx. 15 hours/week). Based on timesheets received.
Mary McNeal-Reading Specialist – hourly based on timesheets received

2018-19
 New
 Contracts
 (con't.)

Approve the following job description:

- a. AmeriCorps Director (BRF 2018-8-2)

Elect one board member (Mr. Fowler) as a delegate and one board member (Ms. Pierce) as an alternate delegate, to attend the Annual Business Meeting of the Ohio School Boards Association on November 12, 2018.

Job
 Description
 OSBA
 delegates

Enter into a service agreement with the Fairfield County Sheriff’s Office to provide security services for the ESC ED Units located at Fairfield Union Local Schools, in the amount of \$52,904.20, effective August 1, 2018 through July 31, 2019. (BRF 2018-8-3)

- Approve the substitute teacher list #2. (BRF 2018-8-4)
- Approve the substitute teacher list #2-addendum. (BRF 2018-8-5)

Approve the 2018-2019 contracts for the following Mentors for the Fast Forward AmeriCorps Program:

Service
 Agreement
 Substitute
 List

- a) To serve 450 hours commencing August 20, 2018 through May 31, 2019 for a living allowance of \$3,639 spread equally over 20 pays:
 - Sarah Bay
 - Olivia Congrove
 - Teresa DeVoe
 - Charles Justice
 - Timothy McIntire
 - Sharday Urtarte
 - Christopher Voight
 - Danielle White

AmeriCorps
 Mentors

- b) To serve 675 hours commencing August 20, 2018 through May 31, 2019 for a living allowance of \$5,493 spread equally over 20 pays:
 - Beyla Hood
 - Constance Marshall
 - Taylor Flinn
 - Braisha Owens

Held August 28, 2018 at 8:30 a.m.

Approve Dr. Marie Ward, Superintendent, to attend the Ohana Institute Student-Led Global Education Conference in Rosemary Beach, Florida on November 7-8, 2018. Dr. Ward is the recipient of the Ohana Institute Conference scholarship which includes airfare, registration fees, hotel stay, shuttle service and conference meals.

AmeriCorps
Mentors
(con't.)

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

Additional Items of Business as Needed:

Out of State
Conference

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following:
Approve the lease of the Utica Headstart building to house the Success Center upon contingency.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

Approve
Lease
Reports

Additional Reports were given in relation to the following:

1. Superintendent's Report
 - a. Dr. Ward and Ms. Jodi Ranegar have created an 8-week women in leadership workshop
 - b. The Schlecty Center have extended an invitation for Dr. Ward to join one of their Conferences, will be addressed at the next meeting.
 - c. Success Center Update-draft lease discussed.
 - d. Dr. Ward will have a follow-up meeting with the new Dean of Human Ecology at OSU to discuss the needs of Fairfield County in terms of internships and student teaching.

2. An Eastland-Fairfield Career Center update was given.
 - a. No presentations.

3. Additional Reports as Needed.
 - a. Mr. Fowler and Ms. Owens attended the OSBA Financial Health workshop. Ms. Owens stated that there was an emphasis on proper licensure and training.
 - b. OSBA Regional Dinner will take place on September 19, 2018, Dr. Ward, Mr. Fowler and Ms. Owens will be attending.
 - c. OSBA Capital Conference will take place on November 11-13, 2018: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, Mr. Stemen, Mrs. Cassell, and Dr. Ward will all be registered as attendees.

 - d. September Governing Board Meeting will occur at the Utica Headstart/Success Center building located at 114 Mt. Ida Ave, Lancaster, OH 43130. Board members will tour the facilities after the meeting.

There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Pierce, and duly passed, the board adjourned at 9:49 a.m.

Adjourn

Minutes of Fairfield County Educational Service Center Governing Board Regular Meeting

Held August 28, 2018 at 8:30 a.m.

President

Treasurer