

Held February 27, 2018 at 1:00 p.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 1:00 p.m. on February 27, 2018 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Mr. Stemen. Roll Call

A motion was made by Ms. Owens, seconded by Mr. Bartlett, to approve the following: Approve

a.) Approve the agenda Agenda

b.) Approve the minutes of the regular meeting on January 9, 2018 Minutes

c.) Approve the minutes of the special meeting on January 23, 2018

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.  
Motion carried.

A motion was made by Mr. Bartlett, seconded by Ms. Owens, to approve the following financial items: Fin. Rpt.

Approve the financial report as follows:

Balance in Gen. Fund as of February 1, 2018 .....	\$2,667,264.19
Balance in all other funds .....	\$418,771.61
Fast Forward – Local – FY18.....	\$12,897.42
Self-Insurance Fund – Health .....	\$962.61
Self-Insurance Fund – Dental .....	\$0.00
Capital Projects .....	\$400,000.00
Workers Com Self Insurance .....	3,145.40
Fast Forward – Federal – FY18.....	\$1,766.18
Total all funds .....	\$3,086,035.80

Approve the January bills as listed and totaling \$534,418.14 (BRF 2018-2-1).

Approve the Appropriation Adjustments as listed in the attachment. (BRF 2018-2-2).

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.  
Motion carried.

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**New Business:**

*A motion was made by Mr. Bartlett, seconded by Mr. Fowler, to approve the following:*

Approve an advance amount of \$1,000 from 001 General Fund to 019-9018, Martha Holdings Jennings Foundation Opportunity Grant, with the same amount to be returned prior to the end of fiscal year 2018. Advance

Approve an advance amount of \$10,000 from 001 General Fund to 599-9718, Fast Forward Federal FY18, with the same amount to be returned prior to the end of fiscal year 2018.

A total advance of \$20,000 from 001 General Fund to 019-9718, 599-9718, Fast Forward Federal FY18, has been made as of February 27, 2018 and will be returned prior to the end of fiscal year 2018.

Approve out of state travel by Darrick Jackson, AmeriCorps Coordinator to attend the 2018 National Service Training Conference in Chicago, Illinois on March 19-21, 2018 as required by the Fast Forward AmeriCorps Program. AmeriCorps  
Coordinator  
Travel

Approve the following resignations:

Resignations

Effective February 2, 2018

Megan Roach-Educational Aide

Effective February 13, 2018

Robyn Reinhorn-Educational Aide

Approve the following leave of absence for Christina Wagner, Educational Aide, for the time of January 22, 2018 through February 21, 2018. Leave of  
Absence

Approve the following contract adjustment for Loretta Phalen, Title 1 Tutor. Adjusted from a maximum of 256 hours (7 hours per week) to a maximum of 280 hours (9 hours per week). Effective February 27, 2018. Salary and benefits adjusted accordingly. Contract  
Adjustments

Approve the following contract adjustment for Megan Sattler effective February 12, 2018, from a 0.8 FTE to a 1.0 FTE (added Fridays). Salary and benefits adjusted accordingly.

Approve the following contract adjustment for Christina Wagner effective February 26, 2018, title (position) adjusted from Educational Aide to a Pool Floating Substitute. No change to salary or benefits.

Approve the following supplemental contracts for the following teachers and educational aides to attend PAX Training on February 19, 2018: Supplemental  
Contract

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- Jennifer Crook-Teacher, \$125.00
- Daniel Hampson-Teacher, \$125.00
- Laura McFarland-Teacher, \$125.00
- Tara Swayne-Teacher, \$125.00
- Romelda Dawson-Educational Aide, \$85.00
- Lisa McCall-Educational Aide, \$85.00
- Michelle McClelland-Educational Aide, \$85.00
- Jami Reid-Educational Aide, \$85.00

Approve the following 2017-2018 school year contract; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

New Contract

Effective February 26, 2018

Erika Coleman-Educational Aide, for the remainder of a 9-month contract, 61 days.

Approve setting the mileage reimbursement rate, effective March 1, 2018, at the rate set by the Internal Revenue Service each calendar year as of January 1 and will remain in effect through December 31.

Mileage Reimbursement

Approve the substitute teacher list #8 (BRF 2018-2-3)

Substitute List

Approve the updates and revisions to the following policies in the Fairfield County ESC Policy Manual.

Policy Updates

ACA/ACAA

ACA-R/ACAA-R

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AC  
BCFA  
DECA  
DID  
DI  
DJC  
DJF  
DN  
EBBA  
EBBA-R  
IGBB  
IGBI  
IGBL  
IIBH  
JECAA  
JEC  
JEDA  
JED  
JFCF  
JFCF-R  
JF  
JFG  
JFG-R  
JG  
JHCB  
JO  
JO-R  
KJ-R  
LBB

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.  
Motion carried.

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**Additional Reports were given in relation to the following:**

Reports

- 1. Superintendent’s Report
  - a. AmeriCorps Site visit/review
    - No citations or corrections given, everything went great.
  - b. Step Up To Quality
    - Extensive State review of our preschool programs, on a 1-5 star rating all of the preschools have earned 5 stars.
  - c. Striving Readers Grant
    - Working in collaboration with multiple school districts and organizations in Fairfield County to obtain this grant to help train and coach teachers in literacy.
  - d. SWOT analysis
    - Time for updates and review
- 2. An Eastland-Fairfield Career Center update was given.
  - a. Presentation by a gentleman in the Eastland adult education program. He has become a “cheerleader” for the program, motivating himself and his peers to get their GEDs.

There being no further business, a motion was made by Mr. Bartlett, seconded by Mr. Fowler, and duly passed, the board adjourned at 2:14 p.m.

Adjourn

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President

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Treasurer