

Held September 5, 2017 at 8:32 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on September 5, 2017 with the following members answering present to roll call: Mr. Bartlett, Ms. Owens, Ms. Pierce, Mr. Stemen, Ms. Watterman. Roll Call

*A motion was made by Ms. Pierce, seconded by Ms. Watterman, to approve the following:* Approve  
 a.) Approve the agenda Agenda  
 b.) Approve the minutes of the Regular meeting on August 1, 2017, in its entirety. Minutes

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea.  
 Motion carried.

*A motion was made by Ms. Watterman, seconded by Mr. Bartlett, to approve the following financial items:* Fin. Rpt.

Approve the financial report as follows:

Balance in Gen. Fund as of August 1, 2017 .....	\$2,591,467.41
Balance in all other funds .....	\$400,292.08
Self-Insurance Fund – Health .....	\$292.08
Self-Insurance Fund – Dental .....	\$0.00
Capital Projects .....	400,000.00
Total all funds .....	\$2,991,759.49

Approve the July bills as listed and totaling \$619,438.76 (BRF 2017-11).  
 Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea.  
 Motion carried.

**New Business:**

*A motion was made by Ms. Pierce, seconded by Ms. Watterman, to approve the following:*

Approve the establishment of a 014-Internal Service Rotary Fund for the purpose of accounting for revenues and expenditures related to the Lancaster City/Fairfield County College Fair. Rotary Fund

Approve the Treasurer’s Office Policies and Procedures handbook (BRF 2017-12). Policy Handbook

Approve the following resignations: Resignations  
Effective July 8, 2017:

Ashley Gineman, Behavior Specialist Supplemental Contracts

Held September 5, 2017 at 8:32 a.m.

Approve the following 2017-2018 Supplemental Contracts for the following FCESC employees to provide additional daily coverage/service beyond the regular work day, if needed. This is expected to be approximately 30 minutes per day but not to exceed 1 hour per day for Teachers and not to exceed 30 minutes per day for Educational Aides:

- Jennifer Crook, Teacher, \$34.79 per hour
- Daniel Hampson, Teacher, \$30.73 per hour
- Lisa McCall, Educational Aide, \$14.74 per hour
- Michelle McClelland, Educational Aide, \$15.59 per hour
- Jodie Poor, Educational Aide, \$15.22 per hour
- Jami Reid, Educational Aide, \$15.59 per hour

Approve the following 2017-2018 Supplemental Contracts for the following FCESC Employees to serve as an LPDC Committee Member, in addition to their regular duties for the period August 1, 2017 through July 31, 2018 at a rate of \$30 per hour, based on timesheet submission:

- Victoria Hartley
- William Kirby
- Julie Frick
- Sarah Patterson
- Gloria Oesterling
- Matt Hammond
- James Young
- Roberta Williams

Approve the 2017-2018 Supplemental Contracts for the following FCESC Educational Aides to serve as substitutes teachers on an as-needed basis at the rate of \$125 per day (in lieu of their regular pay):

- Melissa Burns
- Romelda Dawson
- Donson Dearth
- Douglas Dearth
- Marlo Grubb
- David M. Hammond
- Christine Hines
- Jodie Poor
- Christina Wagner

Approve the 2017-2018 Supplemental Contract for Alisa Black, Educational Interpreter, to substitute as a Teacher in the Hard of Hearing unit, as needed, at an additional daily rate of \$47.81.

Approve the 2017-2018 Supplemental Contracts for the following FCESC Educational Aides to serve 2 extra half days beyond base contract to attend CPI Training:

Supplemental  
Contracts  
(con't)

Held September 5, 2017 at 8:32 a.m.

Regina Danison - \$115.38  
 Angela Barber - \$100.84  
 Kristin Kennedy - \$94.88

Approve the 2017-2018 Supplemental Contract in the amount of \$1,000 for Chelsea Speelman, Occupational Therapist for the supervision of an Occupational Therapy Assistant.

Approve the 2017-2018 Supplemental Contract in the amount of \$6,113.52 (20 additional contract days) for Paul Alford, Curriculum Consultant, to provide additional duties to Amanda Clearcreek and Berne Union Local Schools.

Approve the following contract adjustments:

Contract  
Adjustments

Effective 2017/18 School Year

Miranda Cumbo, Educational Aide, adjust from salary of \$16,847 to salary of \$17,374 due to error on original contract issued. No change in salary schedule or step.  
 Julie Frick, Speech Therapist, adjust from 9-month/7 hour salary schedule to a 9-month/8 hour salary schedule.

Contracts

Approve the following 2017-2018 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

Effective August 3, 2017

Donald Hornbeck, Technology Specialist, \$33.73 per hour, as needed.

Effective August 7, 2017

Megan Koerner, Educational Aide, 1.0 FTE of 9-month (193 days)

Effective August 14, 2017

Courtney Stebelton, Superintendent Secretary, 1.0FTE, remainder of 12-month (243 days)

Effective August 16, 2017

Darrick Jackson, AmeriCorps Coordinator, 1.0FTE of 11 month (225 days)

Effective August 17, 2017

Thomas M. Connell, Technology Coordinator, 1.0FTE, remainder of 12-month (240 days)

Effective August 21, 2017

Mary Morgan, Educational Aide, 1.0FTE, remainder of 9-month (184 days)

Effective August 22, 2017

Denny Hammond, Teacher, 1.0FTE of 11-month (225 days)

Held September 5, 2017 at 8:32 a.m.

<p>Approve the following contracts to be invoiced to the Lancaster City Schools (Contingent upon signed MOU from Lancaster City Schools):</p> <p style="padding-left: 40px;">Amy Payn, Title I Tutor, Fairfield Christian, \$24/hour, not to exceed a total of 200 hours throughout the contract year.</p> <p style="padding-left: 40px;">Shauna Hoelzer, Title I Tutor, Fairfield Christian, \$24/hour, not to exceed a total of 700 hours throughout the contract year.</p> <p style="padding-left: 40px;">Loretta Phalen, Title I Tutor, St. Bernadette, \$24/hour, not to exceed a total of 256 hours throughout the contract year.</p>	<p>Contracts (con't)</p>
<p>Approve the following 2017-2018 school year contract for the position of Consultant for Professional Development, Project Management and Technical Assistance:</p> <p style="padding-left: 40px;">Thomas Fry, Consultant - \$84,959.21, 104 days</p> <p style="padding-left: 40px;">Jennifer Hooie, Consultant - \$84,959.21, 104 days</p>	
<p>Approve the following job descriptions:</p> <p style="padding-left: 40px;">a. Educational Interpreter (BRF 2017-13)</p> <p style="padding-left: 40px;">b. Teacher (Early Childhood/Preschool Intervention Specialist) (BRF 2017-14)</p>	<p>Job Descriptions</p>
<p>Approve the Lease Agreement between Connexion West and FCESC to house the FAST Forward Success Center for a period of one year commencing July 24, 2017 at a rate of \$4,800 per year.</p>	<p>Lease Agreement</p>
<p>Approve the following 2017-2018 agreements for the Scope of Work for professional development and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hooie:</p> <p style="padding-left: 40px;">Marion City School District – \$84,000 for 60 days</p> <p style="padding-left: 40px;">Buckeye Valley Local School District – \$22,500 for 15 days</p> <p style="padding-left: 40px;">New Albany-Plain Local School District – \$25,000 for 20 days</p> <p style="padding-left: 40px;">Upper Arlington Local School District – \$79,000 for 56.5 days</p>	<p>Scope of Work Agreements</p>
<p>Approve the rate of \$175.00 per day for Educational Interpreter substitutes effective August 21, 2017.</p>	<p>Substitute Pay Rate</p>
<p>Approve the substitute teacher list #2 (BRF 2017-15), attached.</p>	<p>Substitute List</p>
<p>A motion was made by Mr. Bartlett, seconded by Ms. Watterman, to go into executive session at 9:08 a.m. to discuss employment of a public employee in accordance with O.R.C. 121.22.</p>	<p>Executive Session</p>

Held September 5, 2017 at 8:32 a.m.

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea.

Motion carried.

The board returned from executive session at 9:36 a.m.

**Additional Reports were given in relation to the following:**

Reports

- 1. Superintendent’s Report
  - a. Status of the Success Center for FY18.
  - b. AmeriCorp Grant, currently recruiting mentors
  - c. Preschool-Classrooms will have a 1:8 teacher student ratio, has resulted in the re-distribution of aids in some of the classrooms.
- 2. An Eastland-Fairfield Career Center update was given.
- 3. Ms. Pierce distributed a PowerPoint print out from the Regional OSBA meeting.

There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Watterman, and duly passed, the board adjourned at 9:51 a.m.

Adjourn

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer