

Held October 3, 2017 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on October 3, 2017 with the following members answering present to roll call: Mr. Bartlett, Ms. Owens, Ms. Pierce, Mr. Stemen, Ms. Watterman. Roll Call

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following: Approve
a.) Approve the agenda Agenda
b.) Approve the minutes of the Regular meeting on August 1, 2017, in its entirety. Minutes

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea. Motion carried.

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following financial items: Fin. Rpt.

Approve the financial report as follows:

Balance in Gen. Fund as of September 1, 2017 .....	\$1,969,846.59
Balance in all other funds .....	\$400,585.06
Self-Insurance Fund – Health .....	\$292.08
Self-Insurance Fund – Dental .....	\$0.00
Capital Projects .....	400,000.00
Total all funds .....	\$2,370,431.65

Approve the August bills as listed and totaling \$548,833.41 (BRF 2018-10-1). Approve the Appropriation Adjustments as listed (BRF 2018-10-2). Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea. Motion carried.

**New Business:**

A motion was made by Mr. Bartlett, seconded by Ms. Watterman, to approve the following:

Approve the advance amount of \$10,000 from 001 General Fund to 019-9718, Fast Forward Local Match FY18, with the same amount to be returned prior to the end of fiscal year 2018. Advance

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Approve the following 2017-2018 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy: Supplemental Contracts

Effective September 12, 2017

Rachael DeLaTorre, Educational Aide, 0.8 FTE, remainder of 9-month (133 days)  
Morgan Douglas, Transportation Aide, \$16.44 per hour, as needed.

Effective September 26, 2017

Lawrence Reams, Teacher, 0.6 FTE of 10-month (120 days)

Approve the following 2017-2018 Supplemental Contracts for the following FCESC employees to attend a 3-hour medical training:

- Lauren Colapietro, Teacher, July 16, 2017, \$130.50
- Angela Griesemer, Educational Aide, July 24, 2017, \$39.18
- Elizabeth Hall, Educational Aide, August 1, 2017, \$46.89
- Joanna Moore, Educational Aide, August 1, 2017, \$38.10
- Mabry Morrow, Educational Aide, August 1, 2017, \$46.89
- Teresa Newcomer, Educational Aide, July 24, 2017, \$43.23

Approve the 2017-2018 Supplemental Contracts for the following FCESC Educational Aides

- Megan Koerner-\$13.88 per hour, not to exceed 30 minutes per day
- Sara Loel - \$48.59 per half day, for half days on Fridays

Approve the following contract adjustments:

Effective September 5, 2017

- Pamela Brant, Educational Aide, adjust from .9 FTE to 1.0 FTE
- Elizabeth Hall, Educational Aide, adjust from 0.8 FTE to 1.0 FTE (187 Days), salary adjusted accordingly.
- Sarah King, Educational Aide, adjust from 0.8 FTE to 0.9 FTE (187 Days), salary adjusted accordingly.

Effective September 11, 2017

Julie Valentine, Educational Aide, adjust from 0.8 FTE to 1.0 FTE (200 Days), salary adjusted accordingly.

Effective September 14, 2017

Tambra Cummings, Educational Aide, adjust from .9 FTE to 1.0 FTE

Approve the following contract adjustments:

Effective September 11, 2017

Shelley Wilson, Educational Aide, adjust from .8 FTE to .9 FTE (188 days, ½ days on Fridays), salary adjusted accordingly.

Contract Adjustments

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Approve the following contracts to be invoiced to the Fairfield Union Local Schools  
(Contingent upon signed MOU from Fairfield Union Local Schools):

New  
Contract

Loretta Phalen, Title 1 Tutor, St. Bernadette, \$22.66/hour, not to exceed a total of 18 hours  
throughout the contract year.

Approve the following job descriptions:

Job  
Descriptions

- a. Records Management Secretary/Truancy Department Assistant (BRF 2018-10-3)
- b. Preschool Secretary (BRF 2018-10-4)
- c. Teacher-Adapted Physical Education (BRF 2018-10-5)

Approve the substitute teacher list #3 (BRF 2018-10-6), attached.

Substitute  
List  
Resignations

Approve the following resignations:

Effective August 25, 2017

Nancy Harlow, Educational Aide (Contingent upon corrected resignation letter)

Effective October 25, 2017

Angela Barber, Educational Aide

Effective October 31, 2017

Jan Broughton, Client Service Liaison

**Additional Reports were given in relation to the following:**

Reports

1. Superintendent's Report
  - a. Communication is a priority, reissuing the monthly Newsletter
  - b. Success Center is fully staffed
  - c. SWOT survey update will be given at next board meeting
2. An Eastland-Fairfield Career Center update was given.
  - a. Fairfield Career Center was listed as a model of excellence within Skills USA
  - b. Eastland is celebrating its 50<sup>th</sup> year anniversary

There being no further business, a motion was made by Ms. Owens, seconded by Mr. Bartlett,  
and duly passed, the board adjourned at 9:09 a.m.

Adjourn

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President

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Treasurer