

Held November 7, 2017 at 8:36 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:36 a.m. on November 7, 2017 with the following members answering present to roll call: Mr. Bartlett, Ms. Owens, Ms. Pierce, Mr. Stemen, Ms. Watterman. Roll Call

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following: Approve a.) Approve the agenda Agenda b.) Approve the minutes of the Regular meeting on October 3, 2017, in its entirety. Minutes

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea. Motion carried.

A motion was made by Ms. Watterman, seconded by Mr. Bartlett, to approve the following financial items: Fin. Rpt.

Approve the financial report as follows:

Balance in Gen. Fund as of October 1, 2017\$2,435,604.69 Balance in all other funds\$407,094.34

Fast Forward-Local-FY18.....\$5,289.33 Self-Insurance Fund – Health.....\$1,805.01 Self-Insurance Fund – Dental\$0.00 Capital Projects400,000.00 Total all funds\$2,842,699.03

Approve the September bills as listed and totaling \$557,297.34 (BRF 2018-11-1). Approve the 2017-2018 permanent budget as listed in the attachment. (BRF 2018-11-2). Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea. Motion carried.

New Business:

A motion was made by Ms. Pierce, seconded by Ms. Watterman, to approve the following:

Approve an additional advance amount of \$10,000 from 001 General Fund to 019-9718, Fast Forward Local Match FY18, with the same amount to be returned prior to the end of fiscal year 2018. Advance

A total advance of \$20,000 from 001 General Fund to 019-9718, Fast Forward Local Match FY18, has been made as of October 31, 2017 and will be returned prior to the end of fiscal year 2018.

Approve the following resignations: Resignations

Held November 7, 2017 at 8:36 a.m.

Effective August 25, 2017

Nancy Harlow, Educational Aide (Corrected resignation letter submitted October 17, 2017)

Effective October 6, 2017

Leslie Vo, Educational Aide

Effective October 19, 2017

Gloria Oesterling, LPDC Committee Member

Approve the following supplemental contract for the period of October 20, 2017 through July 31, 2018:

Supplemental
Contracts

Melissa Fischer, LPDC Committee Member, \$30 per hour based on time sheets

Approve the following supplemental contract for the period of October 20, 2017 through the 2017-18 school year. To provide additional daily coverage/service beyond the regular work day, if needed, to meet transportation needs at LUHS for FU student in MD classroom. Not to exceed 30 minutes per day.

Douglas Dearth, Educational Aide, \$17.29 per hour based on timesheets

Approve the 2017-2018 contracts for the following Mentors for the Fast Forward AmeriCorps Program to serve for 675 hours during the period of October 1, 2017 through May 31, 2018 for a living allowance of \$5,015 spread equally over 14 pays:

AmeriCorps
Contracts

- Rennea Burley
- Olivia Jo Congrove
- Bridget Cooper-Durham
- Teresa DeVoe
- Kaitlin Pierce
- Braisha Owens
- Ojas Vaidya
- Christopher Voight
- Chiann Bouvier Demus
- Frances L. Gaskill
- Danielle Jillian White

Approve the following contract for Physical Therapist Assistant (substitute for L. Schwab/C. Woollard), at a rate of \$32.65 per hour, based on timesheet submission:

New
Contract
Revised
Service
Agreement

Effective October 16, 2017:

Lisa Wynkoop

Approve the REVISED Agreement of Employment Services with New Horizons Mental Health Services for the period of July 1, 2017 through June 30, 2018 at the maximum sum of \$51,330.00

Held November 7, 2017 at 8:36 a.m.

Approve the following 2017-2018 service agreement for the Scope of Work for professional development and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hooie:

Additional
Service
Agreement

Worthington City Local Schools – \$27,500 for 20 days

Contract

Approve the following contracts for Dr. Marie C. Ward’s consulting work with Ohana Solutions.

a. Approve the following supplemental contract for the period of October 20, 2017 and ending November 30, 2017. For grant work aligned with the Ohana Solutions Contract that will be completed on weekdays outside of office hours from 7am to 6pm, or on weekends at the rate of \$78.15 per hour (of the \$120 per hour that will be billed to Ohana Solutions) based on timesheets.

b. Approve the following statement of work from Ohana Solutions. Ohana Solutions has requested the engagement of Dr. Marie Ward to provide consultation and facilitation services as they craft a response to ITN invitation from the Florida Department of Education. Scope of work: Guidance throughout proposal preparation; consult the team regarding required application items; draft application cover letter; assist with final edits and review final draft against submission criteria. Estimated number of services hours will be between 50-60. Timesheet will be kept and Ohana Solutions will be invoiced upon completion of services.

Approve the following job descriptions:

Job
Descriptions

- a. Behavior Analyst (BRF 2018-11-3)
- b. Itinerant Teacher (BRF 2018-10-4)

Approve the substitute teacher list #4 (BRF 2018-11-5), attached.

Substitute
List
Re-
appointment

Approve the re-appointment of Mr. Gary Bartlett as the Eastland-Fairfield Board Representative. Service to start January 1, 2018 and to end December 31, 2020.

Approve the Resolution of the Fairfield County Educational Service Center Governing Board in Support of Ohio Senate Bill 216

Ohio Bill
216

Held November 7, 2017 at 8:36 a.m.

Additional Items of Business as Needed:

Evaluations

- a. Superintendent’s Evaluation will be completed before the December Board meeting
- b. Treasurer’s Evaluation will be completed in Spring 2018

Additional Reports were given in relation to the following:

Reports

- 1. Superintendent’s Report
 - a. Personal Leave Policies for the ESC and districts will be further reviewed by the Policy Committee
 - b. SWOT survey is ready to go, just need to verify addresses
- 2. An Eastland-Fairfield Career Center update was given.
 - a. No Report
- 3. Additional Reports as needed.
 - a. Mike Johnson, retired Superintendent, will be assisting the ESC with the formation of a Business Advisory Council. The ESC is being proactive in their formation, ODE has a deadline of March 2018; awaiting ODE delineation of rules. More to come in following Board Meetings.

There being no further business, a motion was made by Ms. Watterman, seconded by Mr. Bartlett, and duly passed, the board adjourned at 9:58 a.m.

Adjourn

President

Treasurer