

Minutes of Fairfield County Educational Service Center Governing Board Regular Meeting

Held June 6, 2017 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on June 6, 2017 with the following members answering present to roll call: Mr. Bartlett, Ms. Owens, Ms. Pierce, Mr. Stemen, Ms. Watterman. Roll Call

Mr. Stemen appointed Ms. Owens as treasurer pro tem.

*A motion was made by Ms. Pierce, seconded by Ms. Watterman, to approve the following:* Approve  
Agenda  
Minutes  
 a.) Approve the agenda with one additional item.  
 b.) Approve the minutes of the Regular meeting on May 2, 2017 with two corrections. Take out "and organizational meeting" under Roll Call. Terminating Contract motion should read Ms. Watterman seconded not seconds.

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea.  
 Motion carried.

*A motion was made by Ms. Bartlett, seconded by Ms. Watterman, to approve the following financial items:* Fin. Rpt.

**Financial Report:**

Approve the financial report as follows:

Balance in Gen. Fund as of June 1, 2017 .....	\$2,721,622.53
Balance in all other funds. ....	403,013.45
Self Insurance Fund – Health .....	2,925.45
Self Insurance Fund – Dental .....	88.00
Capital Projects.....	400,000.00
Total all funds.....	\$3,124,635.98

Approve the April bills as listed and totaling \$499,521.81  
 Approve the appropriation adjustments as listed (BRF#2017-07)

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea.  
 Motion carried.

**New Business:**

*A motion was made by Ms. Pierce, seconded by Ms. Watterman, to approve the following:*

Approve the advance amount of \$7,302.22 from 001 General Fund to 499-9017 Comp. Based Educ. Grant, with the same amount to be returned to General Fund when received from ODE. Approve  
Advance

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Approve the following resignations: Resignations  
Effective end of 2016/17 contract year (July 31, 2017):  
 Melissa Carsey, Interpreter  
 Ashley Elam, Speech-Language Pathologist  
 Kendall Fetty, Educational Assistant  
 Megan Horn, Educational Assistant  
 Wendy Partin, Preschool Teacher  
 Brandi Phillips, Educational Assistant  
 Caylee Severance, Occupational Therapist Assistant  
 Sarah Westbrooks, Curriculum Coordinator

Effective May 30, 2017:  
 Trudi Peck, Transportation Aide

Effective June 7, 2017:  
 Jennifer Haughn, Accounts Payable/EMIS/AESOP

Approve the following supplemental contracts: Supplemental  
Contracts  
Effective July 1, 2017 to July 31, 2017:  
 Jackie Creamer – Teacher – Multi-County Juvenile Detention Center – 7.5 hours per day.

Effective June 12, 2017 to July 31, 2017:  
 Laura Garrett - Behavior Specialist – Provide CPI Training – Up to 10 days

Approve the following contract adjustments: Contract  
Adjustments  
Effective 2017/18 School Year  
 Regina Danison, Educational Aide from 0.80FTE to 0.40FTE  
 Sarah King, Educational Aide from Step 11 to Step 10  
 Anne LaDuke, Adapted PE teacher from 9.5-month salary schedule to a 9-month (187 days) schedule  
 Lynne Lincoln, From Preschool Teacher to Preschool Supervisor – 11 month Administrator, Step 11  
 Rebecca McOsker, Preschool Teacher from B.S to a B.S.+ (150 semester hours)  
 Teresa Newcomer, Educational Aide from 0.40FYE to 0.80 FTE  
 Angela Paluch, Adapted PE teacher from 9.5-month salary schedule to a 9-month (187 days) schedule  
 Kathleen Stallard, From Assistant to the Treasurer to Assistant Treasurer and new salary schedule.

Approve the following 2017-2018 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy: Contracts  
Effective August 1, 2017:  
 Marcie Wesselhoeft, Attendance Officer – ESC (187 contract days – 9 month contract)  
 Sheri McClurg, Special Education Supervisor – Multiple Locations, 11 months, 225 Days

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Approve a 2016/2017 addendum to the existing service agreement for the additional Scope of Work to be provided by Dr. Tom Fry and Dr. Jennifer Hooie: Service Contract  
 Marion City School District – Project Management Services \$30,000 for 20 additional days

Approve the following 2016-2017 school year contracts for the position of Consultant for Professional Development at Marion City School District: Contracts  
 Dr. Jennifer Hooie \$12,108.20 for an additional 10 days  
 Dr. Tom Fry, \$12,108.20 for an additional 10 days

Approve the following job descriptions: Job Descriptions

- a. Attendance Officer
- b. Curriculum Supervisor / Consultant
- c. Gifted Coordinator
- d. Paraprofessional / Classroom Assistant
- e. Principal of Success Center
- f. School Psychologist
- g. Special Education Supervisor
- h. Teacher (Special Education)
- i. Transition / Work Study Coordinator

Approve the following resolutions to authorize State Teacher Retirement System Pickup of Pickup for the Superintendent and School Employee Retirement System Pickup of Pickup for the Treasurer as a fringe benefit to both positions. STRS and SERS Retirement System Pick up of Pick up

*STRS - Be it resolved, effective July 1, 2017, the Fairfield County Educational Service Center agrees to pick up the amount listed in (a) of employee contributions required by Section 3307.26, Revised Code, to be contributed by the Superintendent group (one employee in group) to STRS of Ohio. Fairfield County Educational Service Center is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Fairfield County Educational Service Center in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.*

*Employees in the Superintendent group may not opt out of the pick-up contributions or elect to receive the contributed amount directly instead of having them picked up by the Fairfield County Educational Service Center and paid to STRS Ohio.*

*(a) Amount of the picked up contributions:*

- July 1, 2017 = 10%*
- July 1, 2018 = 11%*
- July 1, 2019 = 12%*
- July 1, 2020 = 13%*
- July 1, 2021 = 14%*
- July 1, 2022 = 100% of total employee share required*

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*SERS - Be it resolved, effective July 1, 2017, the Fairfield County Educational Service Center agrees to pick up the total amount of employee contributions required by Chapter 3309 of Revised Code, to be contributed by the Treasurer group (one employee in group) to School Employee Retirement System of Ohio (SERS). Fairfield County Educational Service Center is permitted to pick up employee contributions pursuant to Chapter 3309 Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Fairfield County Educational Service Center in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.*

*Employees in the Treasurer group may not opt out of the pick-up contributions or elect to receive the contributed amount directly instead of having them picked up by the Fairfield County Educational Service Center and paid to SERS Ohio.*

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea.  
Motion carried.

A motion was made by Mr. Bartlett, seconded by Mr. Watterman, to go into executive session at 9:06 a.m. to discuss employment and compensation of public employees in accordance with O.R.C. 121.22.

Executive Session

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea.  
Motion carried.

The board return from executive session at 9:29 a.m.

A motion was made by Ms. Pierce, seconded by Ms. Watterman, approval for Kathy Stallard, Assistant Treasurer to cash in up to 10 days of vacation one time by July 31, 2017.

Vacation Pay

Vote: Mr. Bartlett, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea, Ms. Watterman, yea.  
Motion carried.

**Additional Reports were given in relation to the following:**

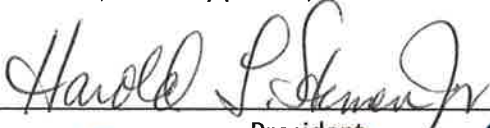
Reports


1. Superintendent's Report
  - a. Reviewed the school psychologist services for the 2017/18 school year.
  - b. Reviewed the three superintendent's jobs that have recently be hired in the county.
  - c. The opening day for the ESC is August 7, 2017.

2. An Eastland-Fairfield Career Center update was given.

There being no further business, on a motion from Ms. Watterman, and duly passed, the board adjourned at 9:42 a.m.

Adjourn

  
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President

  
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Treasurer