



# The Scoop



MARCH, 2016

## 2016-2017 PD PLANNING SURVEY

The Athens-Meigs ESC, Fairfield County ESC and Pickaway County ESC are collaboratively working together to collect the needs of educational organizations. The results of this survey will be used both collectively and individually to design professional learning opportunities throughout the region and in individual service areas. We appreciate you taking the time to complete the survey to assist in the direction of locally provided professional learning.

### FAIRFIELD COUNTY ESC COLLABORATING WITH OTHER ESC'S TO PROVIDE PD

#### Fairfield County ESC, Athens-Meigs ESC and Pickaway County ESC Working Together to Develop 2016-2017 Professional Development

The Fairfield County ESC, Athens-Meigs ESC and Pickaway County ESC are working smarter in developing highly qualified professional development for the 2016-2017 school year.

The three service centers have been meeting monthly to develop a plan to move forward in providing responsive professional development to each ESC's member districts. The first step in the process began in addressing the annual June Academy. In discussions, the team identified that at times June is not the most beneficial time for teachers to engage in learning and that it may be best to split the offerings between June and August.

The three ESC's developed a comprehensive professional development survey to collect the perceived needs of the member districts for professional learning. The survey was released on Friday, March 4, 2016 and the team will meet again in late March to analyze the results.

The survey asks participants to identify their respective ESC that serves their educational organization and from there the respondent selects their district and role. The survey results will be provided to the local districts to assist in the development of internal professional learning in addition to county-

wide and consortium wide professional development.

The three ESC's are hoping that by collaborating more that the quality, quantity and timing of professional development is just right for each member district. The survey results after just one day have resulted in nearly 200 responses from Fairfield County educators.

The survey collects information from the respondent about the area of need, preferred method of engaging in professional development and when the PD should be offered. The target audiences are: teachers (general, special education & pre-school), related services, curriculum, building/district leadership, school counselors, superintendents, and supervisors.

The Fairfield County ESC is hoping that the collaboration among the three ESC's continues to develop moving forward in order to collectively leverage resources to meet the needs of their member districts.

To complete the survey, [click here](#).

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# Upcoming Professional Development



## March:

- |   |   |   |
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| <p>9: All County Principal Meeting<br/>Location: 134<br/>(8:00 a.m. – 10:00 a.m.)</p> <p>14: Special Ed. Supervisors<br/>Location: 127<br/>(8:00 a.m. – 9:30 a.m.)</p> <p>15: PBIS in the Classroom (SST11)<sup>1</sup><br/>Location: ESC of Central Ohio<br/>(9:00 a.m. – 4:00 p.m.)</p> <p>18: All County Curriculum Meeting<br/>Location: Room 127<br/>(8:30 a.m. – 11:30 a.m.)</p> <p>18: ST Math (Pre-School)<br/>Location: 134<br/>(11:30 a.m. – 4:00 p.m.)</p> | <p>23: All County Treasurer Meeting<br/>Location: 127<br/>(9:00 a.m. – 12:00 p.m.)</p> <p>23: All County Counselor Meeting<br/>Location: 134<br/>(12:30 p.m. – 3:30 p.m.)</p> | <p>14: Physical Ed Standards/Eval.<br/>Location: Liberty Center<br/>(9:00 a.m. – 3:00 p.m.)<br/>Register on STARS</p> |
|---|---|---|

- April 11: Child Abuse Training (Pre-K)  
Location: 134  
(12:00 p.m. – 4:00 p.m.)
- 13: All County Principal Meeting  
Location: 134  
(8:00 a.m. – 10:00 a.m.)

### PDEXPRESS LOGIN SUPPORT

You can log into PDEExpress at:  
[pdexpress.faircoesc.org](http://pdexpress.faircoesc.org).

**FOR QUESTIONS, CONTACT**  
VICKI HARTLEY  
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740.653.3193

<sup>1</sup>Register on STARS

## Employee Spotlight: Rhonda Spaulding



Rhonda Spaulding is an educational aide and job coach for the students at the Bloom Carroll High School MH classroom. Rhonda shared, "My favorite part of my job is working with the students at their job sites and helping the students be successful as they learn new skills that will prepare them for their future."

Rhonda was raised in Fort Wayne, IN and a year and a half ago her family relocated to Baltimore, OH. She lives in Baltimore with her husband Gary and has three children. Her oldest daughter, Haley, is a sophomore in college at Indiana Wesleyan majoring in nursing. Her middle child, Cameron, is a sophomore at Bloom Carroll High School and her youngest child, Kirsten, is an 8<sup>th</sup> grader at Bloom Carroll Middle School

### **What do you like to do in your spare time?**

In Rhonda's spare time she enjoys reading, watching movies and spending time hiking with her family. Her favorite type of books to read are mystery novels while she has a tie for her two favorite movies: Sweet Home Alabama and Letters to Juliet.

### **What's something that most coworkers don't know about you?**

Rhonda has a twin sister, Sandra, and she is a teacher in her hometown of Fort Wayne, Indiana.

Rhonda believes that every person has a story to share and she is passionate about getting to know her students and coworkers and learning about who they are on a personal level.

## Reminders & Updates

### Central Office Staff

Please see Janet Adcock to sign new forms for key fobs to access the Central Office. All employees are required to sign new forms.

### Time to Spring Forward - Time Change

Reminder that on Sunday, March 13, 2016, it is time to turn those clocks one hour forward.

### FCESC Board of Education Meeting

The ESC Governing Board will meet on April 5, 2016.

### FCESC Central Office Staff Meeting

The next FCESC Central Office Staff Meeting will be held on April 7, 2016 at 8:30 a.m. in room 134. If you have topics/suggestions for items on the agenda, please contact Bobbi Williams at [bwilliams@fairfielddesc.org](mailto:bwilliams@fairfielddesc.org) or Marie Ward at [mward@fairfielddesc.org](mailto:mward@fairfielddesc.org).

### Time to Renew Those Licenses

Remember to submit your materials to the LPDC as soon as possible for license renewal. If you have any questions, contact Bobbi Williams at [bwilliams@fairfielddesc.org](mailto:bwilliams@fairfielddesc.org).

### Communications Team

Are you interested in joining the Communications team? If so, please contact Will Kirby at [wkirby@fairfielddesc.org](mailto:wkirby@fairfielddesc.org). Participants will help create the topics to be covered in future issues of *The Scoop*.

### Special Education Supervisors

Special Education Supervisor meetings occur each week in room 127 at the FCESC from 8:00 a.m. – 9:30 a.m.



## Fairfield County ESC Assisting in Fairfield Union Local Schools Superintendent Search

The Fairfield Union Local Schools Board of Education selected the Fairfield County ESC to assist in the selection of their new superintendent. In recent years, the ESC has assisted the Liberty Union-Thurston Local Schools Board of Education with their superintendent search as well as the recent treasurer search for Walnut Township Local Schools.

The position will be advertised with many professional educational organizations as well as direct mailings to potential candidates. The application deadline is set for March 11, 2016 and the board of education plans to have the new superintendent in the position by July 1, 2016.

The ESC and Fairfield Union Local Schools Board of Education have designed a survey to gather feedback and input from the many stakeholders that comprise the district internally and externally. The survey results will be compiled by the ESC and shared with board members as they interview and eventually select the next superintendent.

"We have a vested interest in finding the best possible superintendent for Fairfield Union Local Schools and will work with the new superintendent in continuing to provide high quality educational experiences for all the students who attend Fairfield Union Local Schools," stated Marie Ward, Superintendent, Fairfield County ESC.

For more information regarding the superintendent search, please contact Marie Ward at the Fairfield County ESC.



# Tech Talk



## Recipe for Laptop Care during Cold Weather

Although winter is winding down, we are still experiencing colder temperatures, so please be sure not to leave your laptop in the car. Laptops need to be kept in a warmer temperature. Cold temperatures can affect the battery and other components. Bringing your laptop in from the cold and starting it up in a heated environment right away is not good for the laptop's components. But if you must leave your laptop in the cold for a while, please do not immediately power it up when you get inside. Let it sit for a while and warm up to room temperature before you start to use it.

## WHAT DOES THE WINDOWS LOGO KEY DO?

Keyboard shortcuts are combinations of two or more keys that you can use to perform a task that would typically require a mouse or other pointing device. Keyboard shortcuts can make it easier to work with your computer, saving you time and effort as you work with Windows and other applications.

One of the more powerful, and probably least used, set of keyboard shortcuts involves the Windows Logo key, which is common on most keyboards packaged with a Windows-based personal computer.

Pressing the Windows key and other letters provides short cuts to common functions – L to lock the keyboard, M to minimize all open applications, E opens up Windows Explorer, etc. Below is a list of the most common Windows Log keyboard shortcuts:

### Microsoft natural keyboard shortcuts

- Windows Logo (Display or hide the Start menu)
- Windows Logo+BREAK (Display the System Properties dialog box)
- Windows Logo+D (Display the desktop)
- Windows Logo+M (Minimize all of the windows)
- Windows Logo+SHIFT+M (Restore the minimized windows)
- Windows Logo+E (Open My Computer)
- Windows Logo+F (Search for a file or a folder)
- CTRL+Windows Logo+F (Search for computers)
- Windows Logo+F1 (Display Windows Help)
- Windows Logo+ L (Lock the keyboard)
- Windows Logo+R (Open the Run dialog box)
- Windows Logo+U (Open Utility Manager)



## From Your Treasurer:

### Purchasing Procedures

Purchasing procedures through the Fairfield County ESC have been put into place in order to optimize cost savings while procuring quality products and services and at the same time following all auditor of state guidelines.

**Always remember: No purchase can ever occur without a purchase order in place!**

#### Office Staff

All ESC office staff and supervisors recently received a calendar from Jennifer Haughn, Accounts Payable, listing the dates purchase orders and checks will be processed for the remainder of 2016. For your convenience, we have also posted this calendar on the Intranet portion of our website under "Resources."

#### Classroom Staff

In early April, all classroom teachers will be receiving forms and ordering instructions to process their classroom orders for next school year.

# FISCAL FOCUS

## From Your Insurance Committee:

### Important Coverage End Dates

Do you have adorable children who are in their late teens and early to mid-twenties? If so, you may be interested in the following coverage dates:

Medical Insurance: Dependent children are covered up to age 26, no limitations. Coverage ends on the child's birthday.

Dental Insurance: Dependent children are covered up to age 26, no limitations, except for Orthodontia, which is covered to age 19. Coverage ends on the child's birthday.

Vision Insurance: Dependent children are covered up to age 19, if NOT a full-time student. Coverage extends up to age 23 if a full time student. In both instances, coverage ends on the child's birthday.